

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees
  - a. All the above
  - b. Any 3 of the above
  - c. Any 2 of the above
  - d. Any 1 of the above
  - e. None of the above

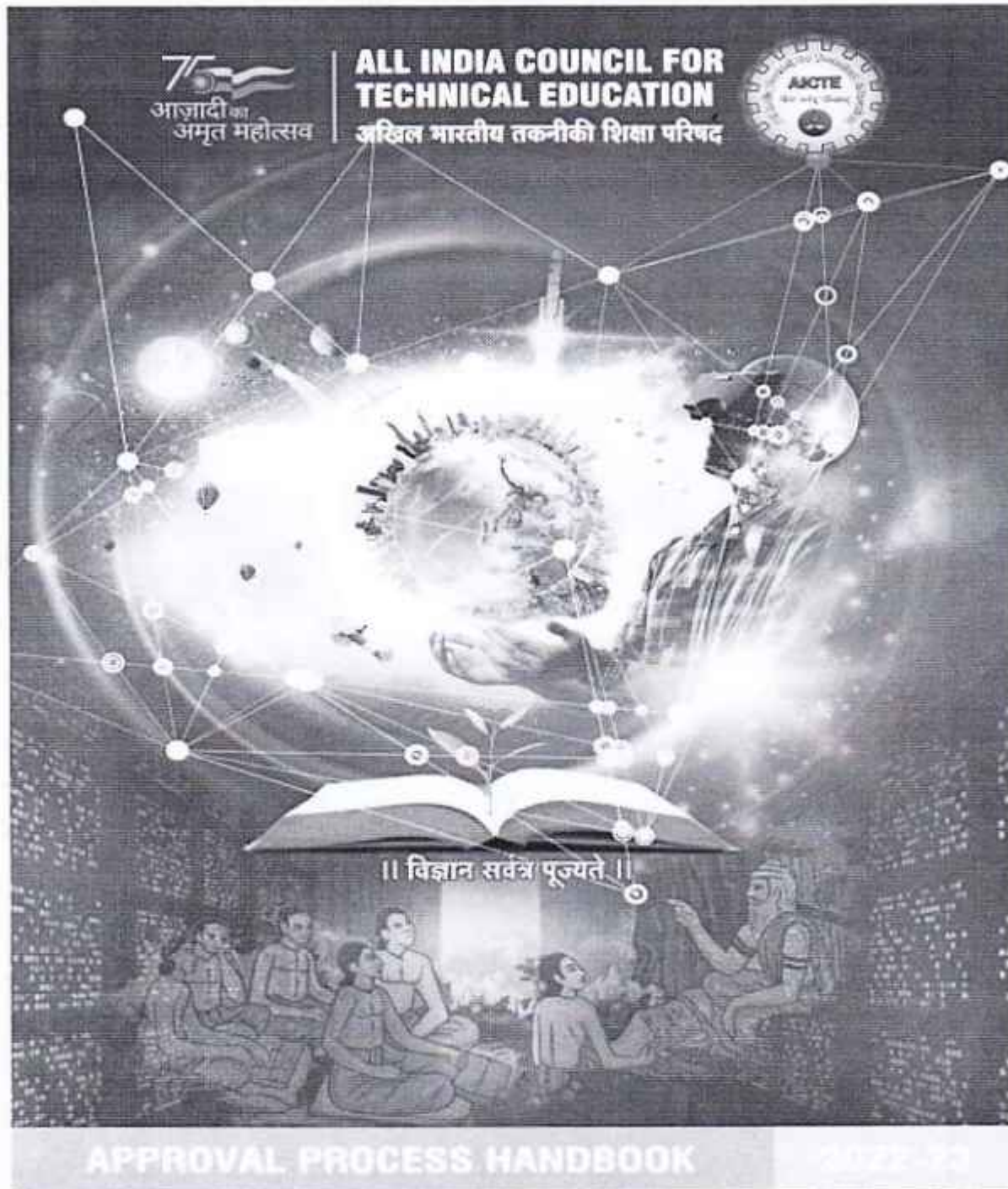
HEI Input: All the above

## Table of Contents

1. Implementation of guideline of statutory bodies.....	2
1.1 Anti Ragging Squad .....	7
1.2 Students Grievance Redressal Cell.....	10
1.3 Internal Complaint Committee.....	12
1.4 Institute Discipline Committee.....	14
1.5 Committees for SC / ST.....	15
1.6 Women's Grievance Redressal Cell.....	16
2. Organization wide awareness and undertakings on policies with zero tolerance.....	18
2.1 Awareness Through flex and poster at various location in the campus.....	18
2.3 Samples of undertaking forms from Students and their parents.....	22
3. Mechanisms for submission of online/offline students' grievances.....	25
4. Timely redressal of the grievances through appropriate committees.....	27
4.1 Action against / Apology of Abhishek Mewada – Cake Cutting in the canteen without permission.....	28
4.2 Action against / Apology of Shekhar Singh for Miss-behavior case.....	29
4.3 Committee formulation, Complaint and Action against Two groups for Miss-behavior case and fighting.....	30



## 1. Implementation of guideline of statutory bodies



<https://www.aicte-india.org/sites/default/files/approval/2022-23/Approval%20Process%20Handbook%202022-23.pdf>





## APPENDIX-6

### Norms for Essential and Desirable Requirements of the Technical Institutions

#### 6.1 Essential Requirements for Technical Institution

1	Establishment Approval/Rec		Essential
2	Justified Regulations for prevention and prohibition of ragging in AICTE approved Technical Institutions		Essential
	OMBUDSMAN Redressal of Grievances Regulation/2	by the University/As per All India Council for Technical Education (Prevention of Students' Grievances) Regulation, 2019 vide F. No.1/101/PGRIC/AICTE/ dated 07.11.2019; * All India Council for Technical Education (Redressal of Grievances) Regulation, 2019 vide F. No.1/101/PGRIC/AICTE/ dated 07.11.2019	Essential
	Establishment of Technical Grievance Redressal Committee (TGRC) in all Technical Institutions	Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Employees and Students and Redressal of Grievances in Technical Institutions, 2016 vide No. F.AICTE/WF/2016/01 dated 10th June, 2016 *	Essential
	Establishment of Grievance Redressal Committee for SC, ST	(As per the Scheduled Castes and the Scheduled Tribes (Reservations) Act, 1989, No. 33 of 1989, dated 11.09.1989) *	Essential
	Internal Quality Assurance Cell		Essential
	Barrier Free Environment for disabled and elderly persons	(as per Chapter VII of the Handbook)	Essential
	Fire and Safety Certificate		Essential
	Partnership Programme	Essential requirement***	Essential
	Facilities to facilitate teachers for undergoing Pedagogical training through NITT Guidelines		Essential
	Implementation of Student Induction Programme***		Essential
	Implementation of at least 5 MoU with Industries		Essential
	Implementation of Examination reforms		Essential
	Compliance of National Academic Depository (NAD) as per MoE directives, (Applicable to Institutions and Universities)		Essential
	Security and Safety Measures in the Campus	(as per Chapter VII of the Approval Process Handbook)	Essential
	Implementation of Food Safety and Standards Act, 2006 at the Institution		Essential
	Digital payment for all financial transactions as per MoE directives		Essential
	Display of Information submitted to AICTE including the accreditation status and Boarding with mandatory disclosures in the prime location of the Web site as a backlink of the Institution		Essential
	Language Laboratory for institutions having Diploma and Degree Programs		Essential
	Drinking Water Supply and outlets for drinking water at strategic locations		Essential
	Electrical Inter-connection for Supply Connection		Essential
	Backup Electricity Supply		Essential
	Sports facilities		Essential
	Waste Management and environment improvement measures to ensure a sustainable Green Campus		Essential
	Waste Disposal system		Essential

शैल

Shail Group of Institutions

Code of conduct handbook exists for students, teachers, governing body, and administration including Director / Principal / Officials and support staff.



Principal,  
Indore Institute of Science  
and Technology



## SHAIL EDUCATIONAL & WELFARE SOCIETY

### CODE OF CONDUCT

#### ANTI-RAGGING

Action will be taken against students indulging and abetting in Ragging as per the regulations set down by the University Grants Commission in "Regulations on Curbing the menace of ragging in Higher Educational Institutions, 2009" updated up to the 3rd Amendment of 2016, which is displayed on the institute's website. Ragging is legally banned. It is a punishable offence. In view of the increasing number of events of ragging, the University Grants Commission has passed the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009. Ragging is any conduct by "any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or including in rowdy or undisciplined activities by any student which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in any ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing of power, authority or superiority by a student over any fresher or any other student."

Also "Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background." is considered as ragging.

The Anti-Ragging Committee may, depending on the nature and gravity of the guilt, award, to those found guilty, one or more of the following punishments namely:

- i) Suspension from attending classes and academic privileges.
- ii) Withholding / withdrawing scholarship / fellowship and other benefits.
- iii) Debarring from appearing in any test / examination or other evaluation process.
- iv) Withholding results.
- v) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- vi) Suspension/expulsion from the hostel.
- vii) Cancellation of admission.
- viii) Rustication from the institution for period ranging from one to four semesters.
- ix) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.





## SHAIL EDUCATIONAL & WELFARE SOCIETY

### CODE OF CONDUCT

- x) Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- xi) All students and their parent/guardian must sign the anti-ragging affidavit. The students are advised to contact the Anti-Ragging Committee in case of emergency.

#### EXAMINATIONS

The rules concerning examinations are notified by the institute as well as by exam controller in every semester/year. The students must strictly follow these rules. The institute pursues a zero tolerance policy concerning violation of examination rules and regulations.

#### HOSTELS

The rules concerning admission and conduct in institute hostels are to be strictly followed and violation of these rules may result in fines, punitive action, expulsion from hostel and debarring from re-admission to the hostels depending on the severity of the case. **The hostel rules and regulations are displayed on the institute's website.**



Handwritten signature in blue ink.

## 1.1 Anti Ragging Squad



**Indore Institute of  
Science & Technology**

IST-June-22/01

Academic Year 2022-23

Date: 21.06.2022

### Anti-Ragging Committee -

As per the notification of All India Council of Technical Education, New Delhi dated 01.07.2009, subject: Prevention and prohibition of Ragging in technical institutes, the Institute has constituted Anti-Ragging Committee for the academic year 2022-23 as mentioned below:

Anti-Ragging Committee				
Sr. No.	Name	Designation	Email-ID	Mobile No.
1	Dr. Keshav Patidar (Principal)	Head of Committee	keshav.patidar@indoreinstitute.com	9926110058
2	Dr. Rakesh Kumar Jain (Dean CSE, IT & AI/ML)	Committee Member	rakesh.jain@indoreinstitute.com	9179097130
3	Dr. Divyendra Varma Singh (HOD-IEE)	Committee Member	divyendra.singh@indoreinstitute.com	9827217178
4	Dr. Namrata Kanchhal (HOD-EEE)	Committee Member	namrata.kanchhal@indoreinstitute.com	9826077967
5	Dr. Samatha Singh (HOD-CM)	Committee Member	samatha.singh@indoreinstitute.com	9185350797
6	Dr. Nitya K. Saini (HOD-CAD)	Committee Member	nitya.saini@indoreinstitute.com	9077024411
7	Mr. Ankit Jain (HOD-ICT)	Committee Member	ankit.jain@indoreinstitute.com	9827969927
8	Dr. Dhruv Rane (HOD-SE)	Committee Member	dhruv.rane@indoreinstitute.com	9826077900
9	Dr. Sachin Deshpande (HOD-IT - AI/ML)	Committee Member	sachin.deshpande@indoreinstitute.com	9811267763
10	Dr. Virek Mishra (Asst. Prof. ME)	Committee Member	virek.mishra@indoreinstitute.com	9992644847
11	Mr. Poojit Duggal (Asst. Prof. ME)	Committee Member	poojit.duggal@indoreinstitute.com	9907086681
12	Mr. Abhinav Sabarwal (Asst. Prof. ME)	Committee Member	abhinav.sabarwal@indoreinstitute.com	7477350100
13	Mr. Gokulendra Dubey (Asst. Prof. ME)	Committee Member	gokulendra.dubey@indoreinstitute.com	9716762400
14	Mr. Anshu Kumar (Asst. Prof. ME)	Committee Member	anshu.kumar@indoreinstitute.com	9826271777
15	Dr. Sakshidhar Kambhoriya (Dean-Physical Education)	Committee Member	sakshidhar.kambhoriya@indoreinstitute.com	9814063673
16	Ms. Kirti Chaudhary (Warden-Girls Hostel)	Committee Member	kirti.chaudhary@indoreinstitute.com	9454074020

Note: Parents/Senior Students/Fresher Students/Civil and Police Administration and Media representatives will be nominated in the beginning of the session.

(Dr. Keshav Patidar)  
Principal, IIT, Indore.

CC: 1. All Students, 2. All Faculty and staff, 3. Dean (HOD), 4. DR (SOP), 5. Registrar office, 6. Office Hostel





### Anti-Ragging Squad

As per the notification of AICTE, New Delhi dated 01/07/2009, subject: Prevention and prohibition of Ragging in Technical Institutes, the Institute has constituted Anti-Ragging Squad for the academic year 2022-23 as mentioned below.

Anti-Ragging Squad			
Sr. No.	Name	Sr. No.	Name
1	Dr. Parvimeeta Chakrabarti	11	Mr. Shankal Malviya
2	Mr. Shantana Roy	12	Mr. Suresh Dubey
3	Dr. Irtan Meheri	13	Mr. Murgu Patel
4	Mr. Akarshdeep Gupta	14	Mr. Jeevan Singh Dahiya
5	Mr. Lita Singh Verma	15	Mr. Neelam Verma
6	Mr. Devendra Mandan	16	Mr. Ramani Prasad
7	Mr. Rahul Gupta	17	Mr. Rajesh Tiwari
8	Mr. Rahul Bhargava	18	Mr. Kirti Chaudhary
9	Mr. Ishanya Joshi	19	Dr. Sukadev Hambhotiya
10	Ms. Rupali Tiwari	20	Mr. Anil Verma

(Dr. Keshav Patidar)  
Principal  
IIST, Indore

C.C.to:-

1. All Students,
2. All Faculty and staff,
3. Dean BORD,
4. DCO Office,
5. CPTD, Bhopal







## 1.2 Students Grievance Redressal Cell



**Indore Institute of  
Science & Technology**

IST/June-22/14


Refined Form-2022-23

Date: 21.06.2022

### Students' Grievance Redressal Cell

The Students' Grievance Redressal Cell has been constituted at Indore Institute of Science and Technology. The Students' Grievance Redressal Cell, as per Section 11, Sub-Section 100C, AICTE (Regulation 2019, 6530-054) of issue No. 17-54 Legal/2012 of the AICTE to ensure transparency and prevent unfair practices and to provide a mechanism to innocent students for redressal of their grievances. The following are the members of the Students' Grievance Redressal Cell.

Sr. No.	Name	Designation	Contact No.	Email ID
1	Dr. Keshav Patidar (Principal)	Chairman	9926530607	grievances@indoreinstitute.com
2	Dr. Rajkumar Jain (Dean CSE, IT & AI&ML)	Co-Chairman	9776197533	rajkumar.jain@indoreinstitute.com
3	Dr. Dhiresendra V. Singh (HOD-ME)	Secretary	9827215156	dhiresendrasingh@indoreinstitute.com
4	Dr. Vivek Mishra (Asst. Prof. ME)	Member	9692464887	vivek.mishra@indoreinstitute.com
5	Dr. Samatha Singh (HOD-CSE)	Member	9165329797	samathasingh@indoreinstitute.com
6	Dr. Nitesh Soni (HOD-CIT)	Member	9977025413	nitesh_soni@indoreinstitute.com
7	Mr. Gajendra Dubey (Registrar)	Member	9165760634	gd@indoreinstitute.com
8	Mr. Rajesh Kumar (Coordinator)	Member	9976439911	rajesh@indoreinstitute.com
9	Ms. Laxmi Chavada (Assistant)	Member	9389659715	laxmichavada1984@gmail.com

  
(Dr. Keshav Patidar)  
Principal,  
IST, Indore.

**CC to:**

1. All Sections,
2. All faculty and staff,
3. Dean (HOD)
4. Registrar Office,
5. IWS Office,
6. Office Record.





## Indore Institute of Science & Technology

IIST/June-23/19

Academic Year 2023-24

Date: 09/06/2023

### Student's Grievance Redressal Cell

The Student's Grievance Redressal Cell has been constituted at IIST. The Student's Grievance Redressal Cell as per AICTE F.No.1-101/PGRC/AICTE/Regulation/2019/9530-9537 (Clause No. 17.3) Legal 2012 of the AICTE) to ensure transparency and prevent unfair practices and to provide a mechanism to innocent students for redressal of their grievances. The following are the members of the Student's Grievance Redressal Cell as mention below.

Sr. No.	Name	Designation	Email ID	Contact No.
1.	Dr. Keshav Patidar (Principal)	Chairman	keshav.patidar@indoreinstitute.com	9926530687
2.	Mr. Puneet S. Duggal (Vice Principal-I & CAO-I)	Co-Chairman	puneet.duggal@indoreinstitute.com	9897186684
3.	Dr. Richa Gupta (Vice Principal-2 & HOD-AIML)	Member	richa.gupta@indoreinstitute.com	9753647074
4.	Dr. Namrata Kaushal (Dean & Course Director-I First Year)	Member	namrata.kaushal@indoreinstitute.com	9826075667
5.	Dr. Parimieeta Chanchani (Associate Prof. - ECE)	Member	parimieeta.chanchani@indoreinstitute.com	9981161212
6.	Dr. Niraj Soni (HOD-IT)	Member	niraj.soni@indoreinstitute.com	9977028413
7.	Mr. Abhay Sahasrabudhe (C.AO-2)	Member	abhay.sahasrabudhe@indoreinstitute.com	7471130010
8.	Mr. Gajendra Dubey (Registrar)	Member	gd@indoreinstitute.com	9165460604
9.	Mr. Ramesh Tiwari (Chief Counselor)	Member	tiwari@indoreinstitute.com	9926479811
10.	Mr. Anish Kashyap (Student)	Member	anish.kashyap.m2023@indoreinstitute.com	8766796654

(Dr. Keshav Patidar)  
Principal, IIST, Indore.

CC to:

1. All Students,
2. All Faculty and Staff,
3. Dean/Hods,
4. Registrar Office,
5. Admtn Dept.
6. DG Office,
7. Office record.





## 1.3 Internal Complaint Committee



**Indore Institute of  
Science & Technology**

IST/HR/2022

Indore, Ind. 2022

Date: 14.07.2022

### Internal Complaints Committee (Anti-Sexual harassment)

The Internal Complaints Committee (Anti-Sexual Harassment) committee has been constituted at Indore Institute of Science and Technology. The Internal Complaints Committee for prevention of sexual harassment of women at workplace, as per AICTE Regulations, 2018 to deal with the sexual harassment complaints of women at workplace. The following are the members of The Internal Complaints Committee / Anti-Sexual Harassment committee:

Sr. No.	Name	Designation	Contact No.	Email ID
1.	Dr. Samatha Singh (HOD/Chemical Engg)	Presiding Officer	9152359797	samatha.singh@indoreinstitute.com
2.	Dr. Parinceta Chanchani (Asst. Prof. Chem)	Member	9981161212	parinceta.chanchani@indoreinstitute.com
3.	Dr. Namrata Kumbhar (HOD)	Member	9826075667	namrata.kumbhar@indoreinstitute.com
4.	Mr. Rajesh Bhambhani (Finance Manager)	Member	9009502714	rba@indoreinstitute.com
5.	Ms. Kirti Verbrakarina (HOD)	Member	9329651199	kv@indoreinstitute.com
6.	Mr. Gaganendra Dubey (Asst. Prof.)	Member	9195760604	gd@indoreinstitute.com
7.	Ms. Kirti Chaudhary (Asst. Prof. Chem)	Member	9454814029	karti.chaudhary@indoreinstitute.com
8.	Ms. Jyotsna Chavhan (Asst. Prof.)	Member	7309159735	jyotsna.chavhan@indoreinstitute.com
9.	Ms. Ashu Narwar (Asst. Prof.)	Member	8637221998	narwarashu@indoreinstitute.com
10.	Mr. Anurag Mishra (Asst. Prof.)	Member	781770873	anurag.mishra@indoreinstitute.com
11.	Ms. Resha Mishra (SOCIETY S.W.S)	Member	7000613306	reshamishra5071@indoreinstitute.com

(Dr. Keshav Patidar)  
Principal  
IIST, Indore

**C.C.to:-**

1. All Students,
2. All faculty and staff
3. Dean HR/IS
4. HR Dept.
5. Registrar Office,
6. ICI Office,
7. Office Record





**Indore Institute of  
Science & Technology**

IIST/June-23/09

Academic Year 2023-24

Date: 09/06/2023

**Internal Complaint Committee**  
**(Anti-Sexual harassment)**

The Internal Complaint Committee (Anti-Sexual harassment) has been constituted at IIST. The Internal Complaint Committee for prevention of sexual harassment of women at workplace, as per AICTE Regulation, 2016 to deal with the sexual harassment complaints of women at workplace. The following are the members of the internal complaint committee as mention below:

Sr. No.	Name	Designation	Email ID	Contact No.
1.	Dr. Richa Gupta (Vice Principal-2 & HoD-AISB)	Presiding Officer	richa.gupta@indoreinstitute.com	9755617674
2.	Dr. Namrata Kaushal (Dean & Course Director-I First Year)	Member	namrata.kaushal@indoreinstitute.com	9826075667
3.	Dr. Parimeeta Chanchani (Associate Prof - ESH)	Member	parimeeta.chanchani@indoreinstitute.com	9981161212
4.	Mr. Abhay Salhasrabudhhe (CAO-2)	Member	abhay.salhasrabudhhe@indoreinstitute.com	7471130010
5.	Mr. Gajendra Dubey (Registrar)	Member	gd@indoreinstitute.com	9163360604
6.	Mr. Akshay Chilhate (Student)	Member	akshay.chilhate2021@indoreinstitute.com	9826756948
7.	Ms. Yukta Kakreja (Student)	Member	yukta.kakreja2021@indoreinstitute.com	8817902600
8.	Ms. Rachita Jawle (Student)	Member	rachita.jawle2020@indoreinstitute.com	6263537634
9.	Ms. Deepika Choudhary (NGO-ADPs)	Member	deepikadubey652@gmail.com	9826802082

(Dr. Keshav Patidar)  
Principal, IIST, Indore

CC to:

1. All Students,
2. All Faculty and Staff,
3. Dean/HoDs,
4. Registrar Office,
5. Admin Dept.,
6. DG Office,
7. Office record.



**1.4 Institute Discipline Committee**



**Indore Institute of Science & Technology**

ISI/June/23/05

Academic Year-2023-24

Date: 09/06/2023

**Institute Discipline Committee**

This is to inform all of you that the Institute has constituted Institute Discipline Committee for the academic year 2023-24 as mentioned below.

Institute Discipline Committee				
Sr. No.	Name	Designation	Email-ID	Mobile No.
1.	Dr. Keshav Paridar (Principal)	Head of Committee	keslav.paridar@indoreinstitute.com	9926530687
2.	Mr. Puneet S. Duggal (Vice Principal-1 & CAO-1)	Committee Member	puneet.duggal@indoreinstitute.com	9893186681
3.	Dr. Richa Gupta (Vice Principal-2 & HOD-AIME)	Committee Member	richa.gupta@indoreinstitute.com	9755613074
4.	Dr. Niraj Soni (HOD-CE)	Committee Member	niraj.soni@indoreinstitute.com	9977025413
5.	Dr. Namrata Kaushal (Dean & Course Director-1 First Year)	Committee Member	namrata.kaushal@indoreinstitute.com	9826075667
6.	Dr. Dhirendra Vikram Singh (Course Director-2 First Year & HOD-ME)	Committee Member	dhirendra.vingha@indoreinstitute.com	9827215156
7.	Mr. Ankit Jain (HOD-ECE)	Committee Member	ankit.jain@indoreinstitute.com	9827596027
8.	Dr. Sathish Penchala (HOD-CSE)	Committee Member	sathish.penchala@indoreinstitute.com	9561263763
9.	Dr. Margi Patel (HOD-IT)	Committee Member	margi.patel@indoreinstitute.com	9713362915
10.	Mr. Ralul Gupta (HOD-CM)	Committee Member	ralul.gupta@indoreinstitute.com	8179195588
11.	Mr. Abhay Sahasrabudhne (CAO-2)	Committee Member	abhay.sahasrabudhne@indoreinstitute.com	9471130930
12.	Mr. Gajendra Dubey (Registrar)	Committee Member	gd@indoreinstitute.com	9165360604
13.	Mr. Nishant Bansal (Admin Officer)	Committee Member	nishant.bansal@indoreinstitute.com	9826471177
14.	Dr. Sukhdev Bamboriya (Dean-Physical Education)	Committee Member	sports@indoreinstitute.com	8959363853
15.	Mr. Shantani Roy (Asst. Prof-ME)	Committee Member	shantani.roy@indoreinstitute.com	8224075100

(Dr. Keshav Paridar)  
Principal, ISI, Indore

CC to:

1. All Faculty and Staff,
2. Dean HoDs,
3. Registrar Office,
4. Admin Dept.,
5. DG Office,
6. Office record.





## 1.5 Committees for SC / ST



**Indore Institute of  
Science & Technology**

IIS/June-23/04

Academic Year 2023-24

Date: 09.06.2023

### Committee for SC/ST

This to inform all of you that as per AICTE, New Delhi the Institute has constituted 'Committee for SC/ST' for the academic year 2023-24 as mentioned below:

Sr. No.	Name	Designation	Email ID	Contact No.
1.	Dr. Keshav Patidar	Chairman	keshav.patidar@indoreinstitute.com	9926510687
2.	Dr. Dhirendra V. Singh	Co-Chairman	dhirendrav.singh@indoreinstitute.com	9827215196
3.	Dr. Sathish Perchala	Member	sathish.perchala@indoreinstitute.com	9561263761
4.	Mr. Pankaj Malviya	Member	pankaj.malviya@indoreinstitute.com	9926674572
5.	Mr. Gajendra Dubey	Member	gd@indoreinstitute.com	9165360604
6.	Mr. Manish Nimoriya	Member	manish.nimoriya@indoreinstitute.com	9522444456
7.	Mr. Anil Verma	Member	anil.verma@indoreinstitute.com	9826081720
8.	Ms. Uma Kadam	Member	uma.kadam@indoreinstitute.com	8889574131
9.	One Member from DTE (As nominated by the DTE, Bhopal)			
10.	One Member from University (As nominated by the RGPV, Bhopal)			

(Dr. Keshav Patidar)  
Principal, IIS, Indore

CC to:

1. All Students,
2. All Faculty and Staff,
3. Dean/HODs,
4. Registrar Office,
5. Admin Dept.,
6. DG Office,
7. Office record



## 1.6 Women's Grievance Redressal Cell



**Indore Institute of  
Science & Technology**

IST/July-22/06

Academic Year 2022-23

Date: 14/07/2022

### The Women's' Grievance Redressal Cell

The Women's Grievance Redressal Cell for settling issues apart from sexual harassment at workplace. The following are the members of the Women's Grievance Redressal Cell:

Sr. No.	Name	Designation	Contact No.	Email ID
1	Dr. Namrata Kaurshul	Chairman	9826075667	namrata.kaurshul@indoreinsti.ac.in
2	Dr. Parimista Chandrahari	Co-Chairman	9981161212	parimista.chandrahari@indoreinsti.ac.in
3	Dr. Samrat Singh	Member	9169339797	samrat@indoreinsti.ac.in
4	Dr. Neema Thacker	Member	9826914202	neema.thacker@indoreinsti.ac.in
5	Ms. Arpita Tiwari	Member	7987572850	arpita.tiwari@indoreinsti.ac.in

There are various problems faced by female members in an organization. Especially, due to the lack of awareness among females, they become an easy target of harassment and face problems. The Cell is required to work in the direction of providing help to any female complaining of discrimination, either gender discrimination or otherwise, any kind of abuse, loneliness, peer pressure, gossiping, home sickness, insecurity and/or inferiority complex in terms of physical appearance, model system, harassment from room-mates, adjusting and adapting to the new environment, etc.

#### Roles and responsibilities:

The members are to ensure that no act or incident as mentioned hereinafter and reported is ignored. The members must go to the roots of the harassments faced by students and sort out the matter harmoniously. The members to ensure that the students feel free to discuss such issues and rest assured that the members shall be by their to tackle such issues.

  
(Dr. Keshav Patidar)  
Principal,  
IST, Indore

CC:to:-

1. All Students,
2. All faculty and staff,
3. Dean IQD,
4. DG Office,
5. Office Record





ISSI/June-23/07

Academic Year 2023-24

Date: 09/06/2023

**The Women's' Grievance Redressal Cell**

The Women's Grievance Redressal Cell for settling issues apart from sexual harassment at workplace. The following are the members of the Women's Grievance Redressal Cell.

Sr. No.	Name	Designation	Email ID	Contact No.
1.	Dr. Namrata Kaushal	Chairman	namrata.kaushal@indoreinstitute.com	9826075667
2.	Dr. Parimeeta Chanchani	Co-Chairman	parimeeta.chanchani@indoreinstitute.com	9981161212
3.	Dr. Richa Gupta	Member	richa.gupta@indoreinstitute.com	9755647074
4.	Dr. Margo Patel	Member	margo.patel@indoreinstitute.com	9713562935
5.	Dr. Neena Thacker	Member	neena.thacker@indoreinstitute.com	9826914205

The Cell is required to work in the direction of providing help to any female complaining of discrimination, either gender discrimination or otherwise, any kind of abuse, loneliness, peer pressure, groupism, home sickness, insecurity and/or inferiority complex in terms of physical appearance, hostel issues, harassment from room-mates, adjusting and adopting to the new environment, etc.

(Dr. Keshav Patidar)  
Principal, IST, Indore

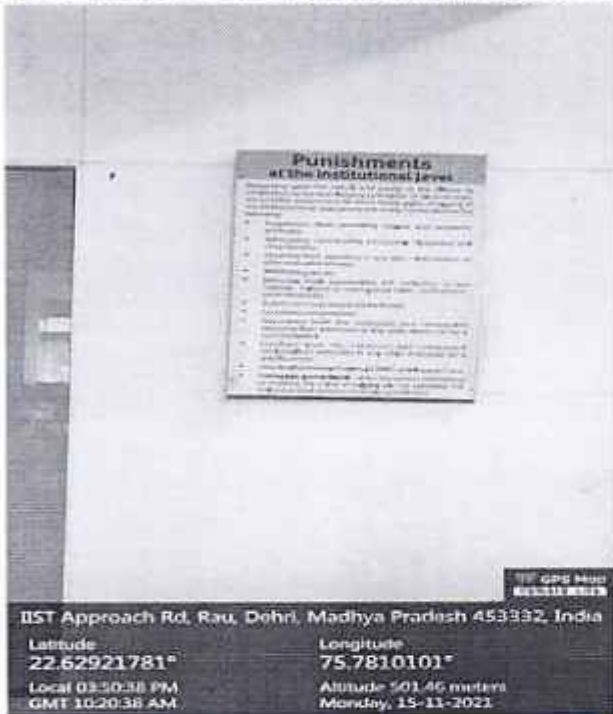
CC to:

1. All Faculty and Staff,
2. Dean/HoDs,
3. Registrar Office,
4. Admn Dept.,
5. DG Office,
6. Office record.



**2. Organization wide awareness and undertakings on policies with zero tolerance**

**2.1 Awareness Through flex and poster at various location in the campus**



IIST Approach Rd, Rau, Dehri, Madhya Pradesh 453332, India  
 Latitude 22.62921781° Longitude 75.7810101°  
 Local 03:50:38 PM Altitude 501.46 meters  
 GMT 10:20:38 AM Monday, 15-11-2021

Punishments at the Institutional level



IIST Approach Rd, Rau, Dehri, Madhya Pradesh 453332, India  
 Latitude 22.62921695° Longitude 75.78097073°  
 Local 03:50:32 PM Altitude 499.97 meters  
 GMT 10:20:32 AM Monday, 15-11-2021

Punishable ingredients of ragging



IIST Approach Rd, Rau, Dehri, Madhya Pradesh 453332, India  
 Latitude 22.62922455° Longitude 75.78092222°  
 Local 03:50:32 PM Altitude 500.09 meters  
 GMT 10:20:27 AM Monday, 15-11-2021

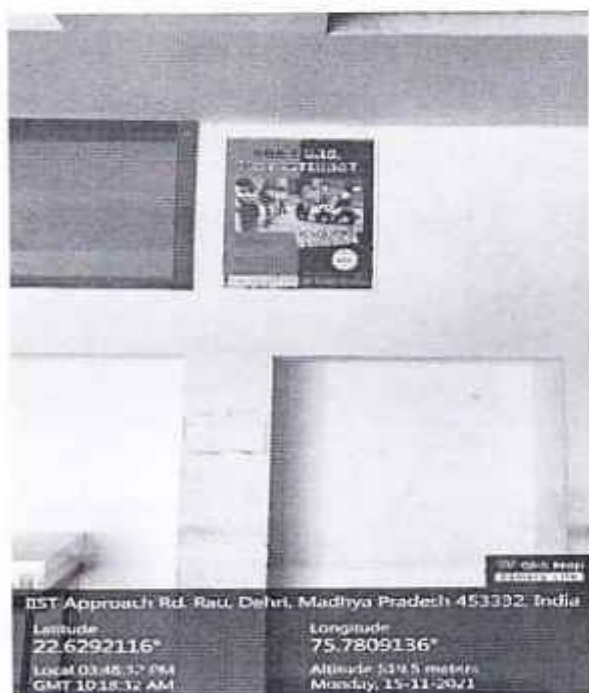
Ragging Means



IIST Approach Rd, Rau, Dehri, Madhya Pradesh 453332, India  
 Latitude 22.629215° Longitude 75.7809107°  
 Local 03:50:32 PM Altitude 519.5 meters  
 GMT 10:19:32 AM Monday, 15-11-2021

Poster for awareness of no ragging





Awareness Poster and Flex at various Location in the campus







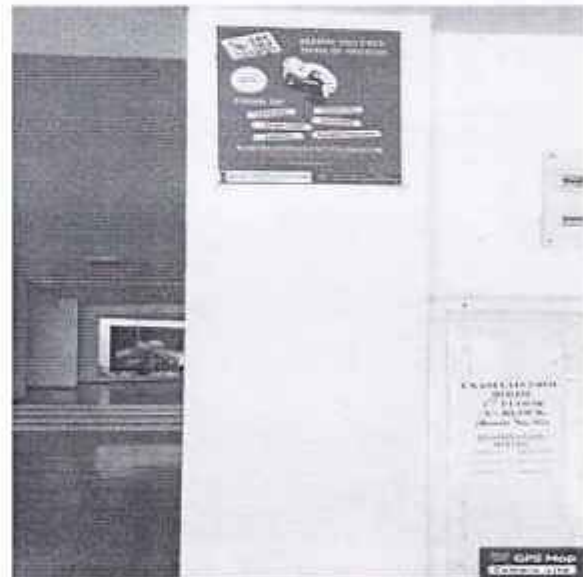
**JQJ+GQG, Indore, Madhya Pradesh 453332, India**  
 Latitude: 22.631368° Longitude: 75.7818922°  
 Local 03:48:38 PM Altitude 515.8 meters  
 GMT 10:18:38 AM Monday, 15-11-2021



**Unnamed Road, Rau, Dehri, Madhya Pradesh 453332, India**  
 Latitude: 22.62989694° Longitude: 75.78047723°  
 Local 03:34:40 PM Altitude 509.03 meters  
 GMT 10:04:40 AM Monday, 15-11-2021



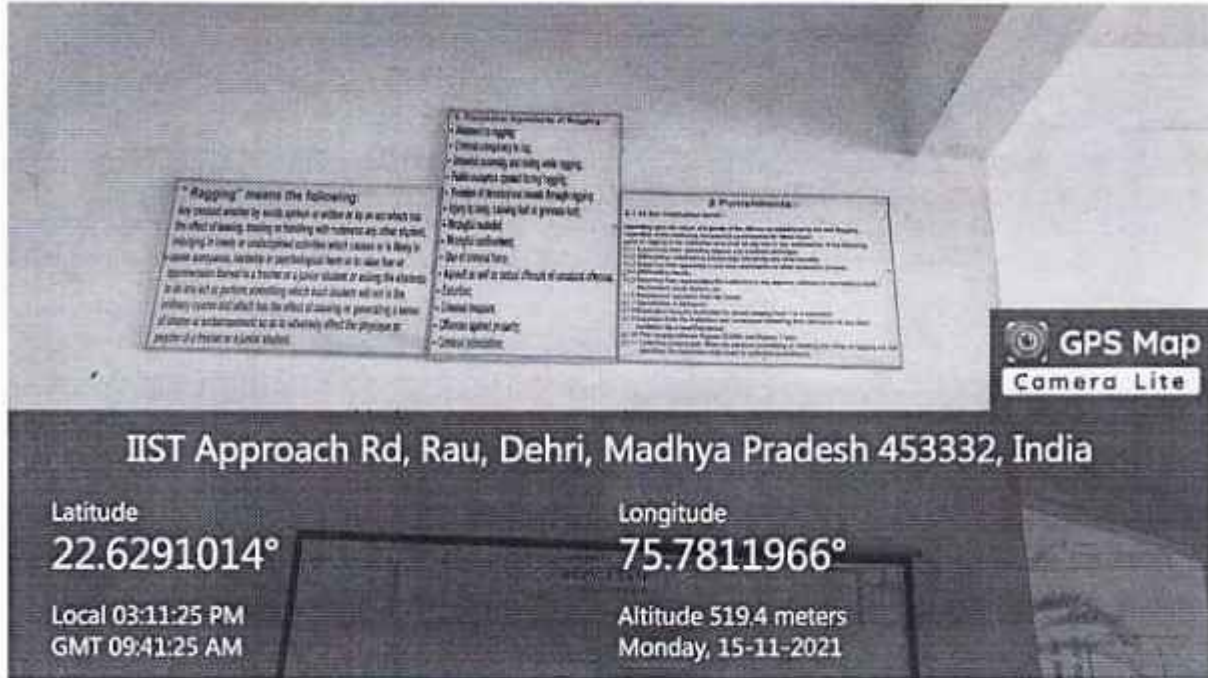
**Unnamed Road, Rau, Dehri, Madhya Pradesh 453332, India**  
 Latitude: 22.62973413° Longitude: 75.7805013°  
 Local 03:34:18 PM Altitude 526.01 meters  
 GMT 10:04:18 AM Monday, 15-11-2021



**BST Approach Rd, Rau, Dehri, Madhya Pradesh 453332, India**  
 Latitude: 22.6293967° Longitude: 75.7814444°  
 Local 03:34:49 PM Altitude 515.7 meters  
 GMT 09:44:49 AM Monday, 15-11-2021

Awareness Poster and Flex at various Location in the campus





Awareness Poster and Flex at various Location in the campus



Awareness Poster and Flex at various Location in the campus





## 2.3 Samples of undertaking forms from Students and their parents

### ANTI RAGGING UNDERTAKING BY THE STUDENT

1. I YASHVEER MISHRA s/o | d/o MR. DIWAKAR MISHRA, having been admitted to INDORE INSTITUTE OF SCIENCE AND TECHNOLOGY, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (herein after called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty for abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that I will not indulge in any behavior or act that maybe constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on

27/11/2019

Signature of deponent

Name : YASHVEER MISHRA

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on \_\_\_\_\_

Signature of deponent



### UNDERTAKING BY PARENT/GUARDIAN

1. I, MR. DIWAKAR MISHRA father/mother/guardian of, YASHVEER MISHRA, having been admitted to INDORE INSTITUTE OF SCIENCE AND TECHNOLOGY, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 5.3 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly swear and undertake that My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations, My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on

07/11/19

Signature of Applicant

Name: MR. DIWAKAR MISHRA

Address: LEKAD CHOYKI, DHAM

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on \_\_\_\_\_

Signature of Applicant



Reference Number 1437334

### ANTI RAGGING UNDERTAKING BY THE STUDENT

1. JAIBHAN SINGH GAUR s/o | d/o MR. JITENDRA SINGH GAUR, having been admitted to INDORE INSTITUTE OF SCIENCE AND TECHNOLOGY, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty for abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that I will not indulge in any behavior or act that maybe constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 07/11/19

Signature of deponent

Name: JAIBHAN SINGH GAUR

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

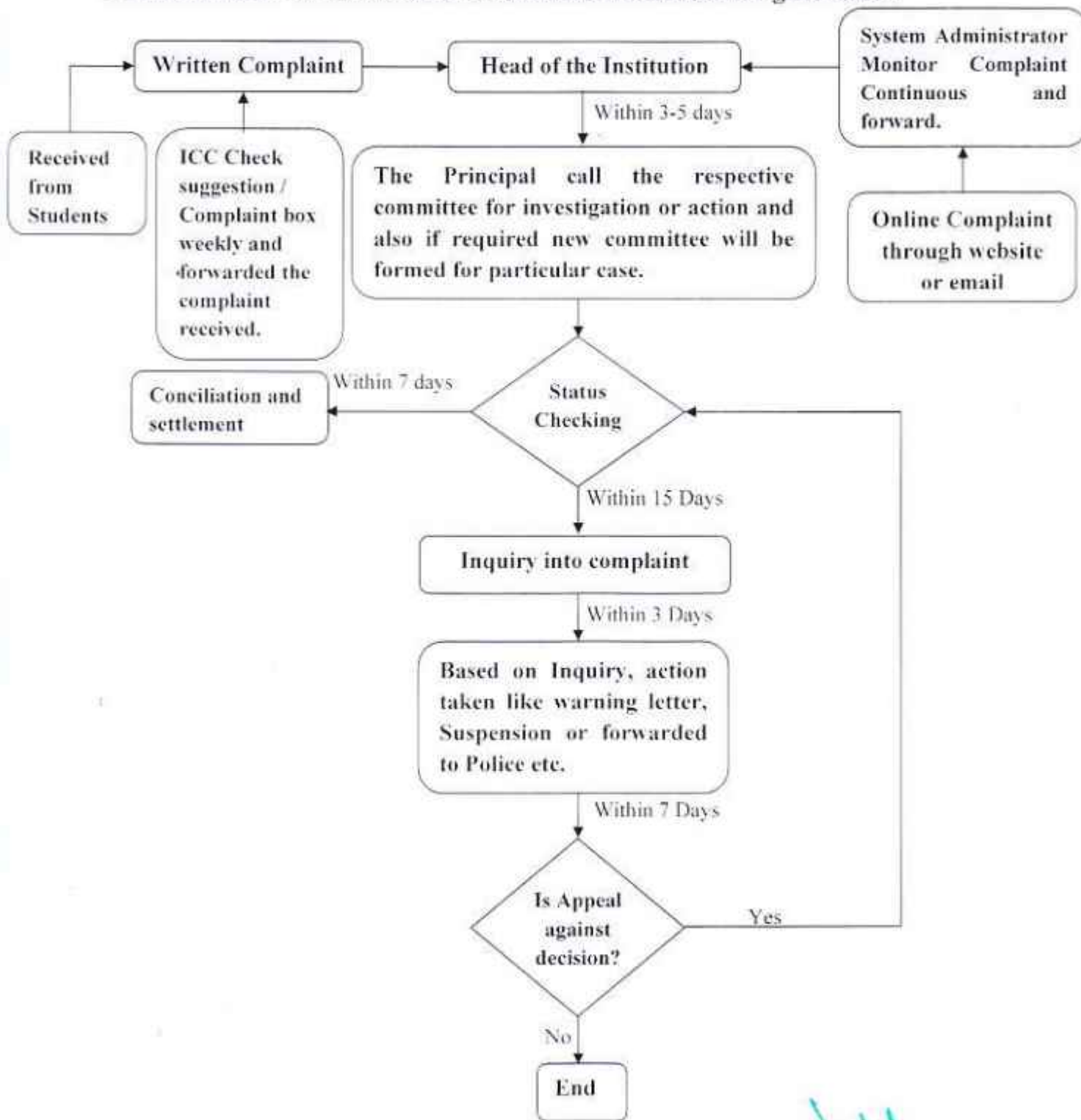
Verified at \_\_\_\_\_ on \_\_\_\_\_

Signature of Deponent

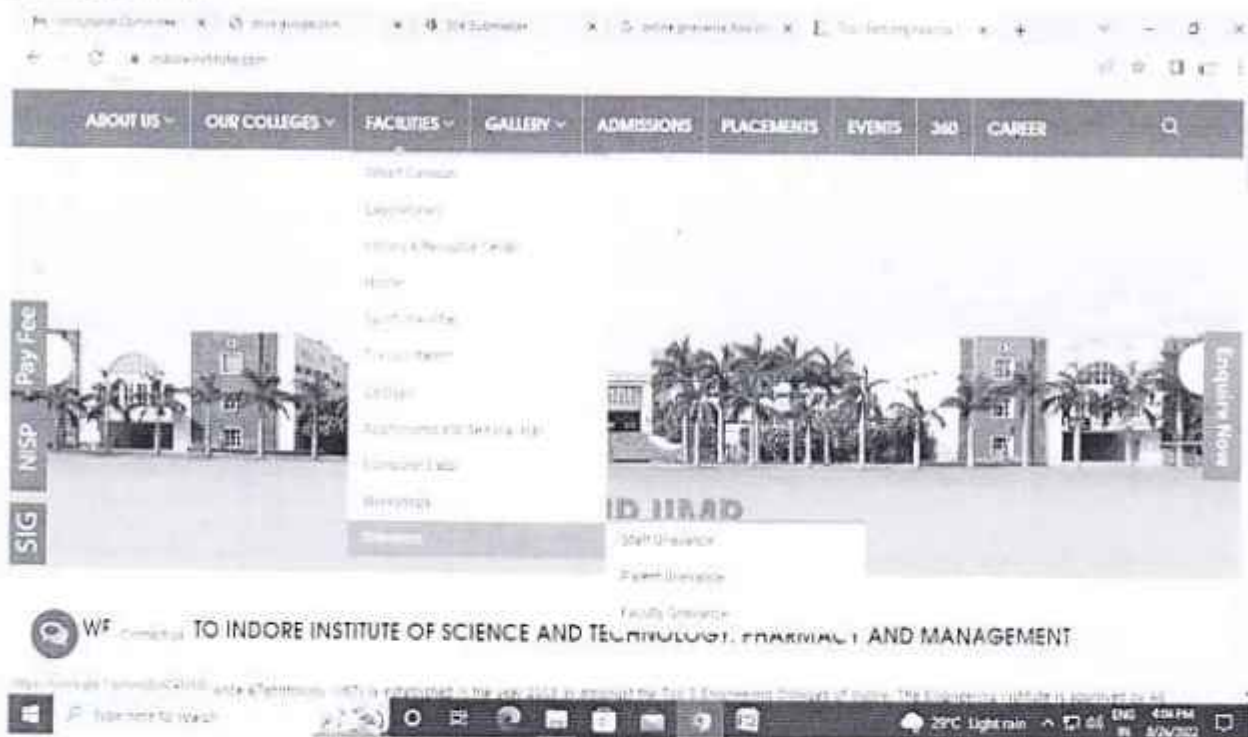




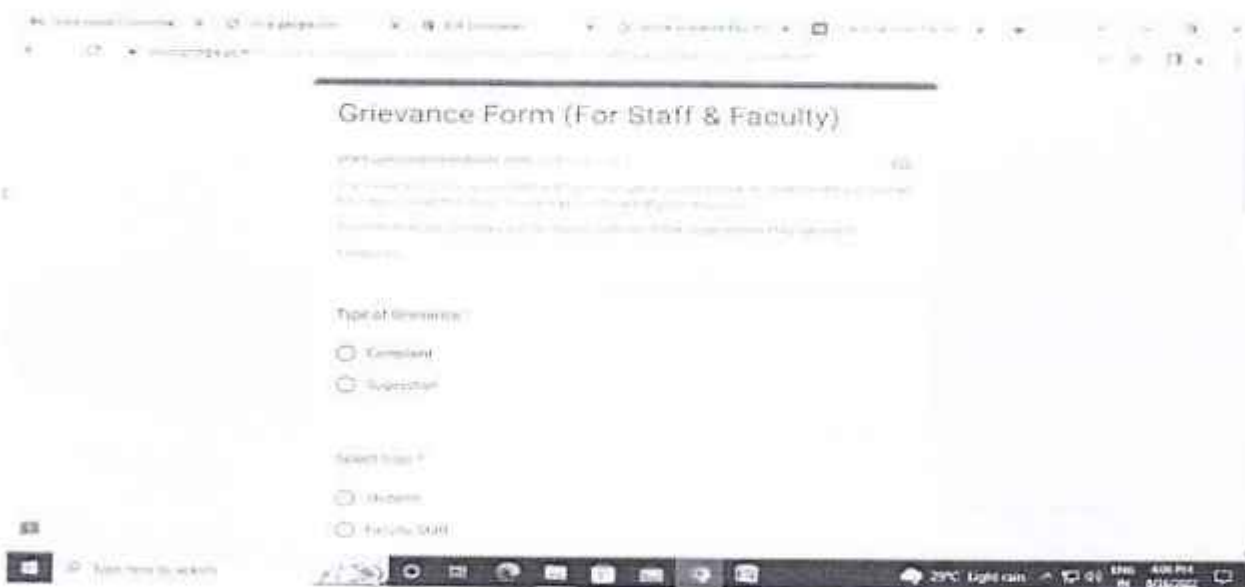
**3. Mechanisms for submission of online/offline students' grievances**







## Online Grievance System



## Online Grievance Form

Faculty and Staff :-

<https://docs.google.com/forms/d/e/1FAIpQLSeqkE4UNMC6yFXEgIJKx62T9t3iwE5aFrArDxZP0PGACGGiThQ/viewform>

Parents :- <https://docs.google.com/forms/d/e/1FAIpQLSeqKv-9mNcjuXvpiPgWCjHJqGphPjua6HZK1RyIQ1FI6KSomA/viewform>



**4. Timely redressal of the grievances through appropriate committees**

**Indore Institute of Science and Technology, Indore**

Below is a consolidated report of disciplinary violations reported during the academic year 2022-23

Sr. No.	Incident Details	Action Taken
1.	Date: 31 Oct 22 Student Name: Abhishek Mewada Branch: AIML Offence: Cake cutting in the canteen without permission Students Involved: Pintu Chouhan, Kamal Maari, Ravi Gupta, and Charu	The student had submitted an apology and committed not to repeat the incident and conduct
2.	Date 07 Apr 23 Student Name: Shekhar Singh, Roll No: 0818CS201159, Branch: CSE. The student used inappropriate language with the Hostel Warden during a discussion about not attending classes and SIGs	The student had submitted an apology and committed not to repeat the incident and conduct
3.	Date 09 Feb 23 Two groups of 2 <sup>nd</sup> and 3 <sup>rd</sup> year students, including Sakshari Pardeshi, Dinesh Pardeshi, Shaohr Yadav, Kuldeep Solanki, Mahimya Thakur, Anupam Ahire, Hitesh Verma, Gitesh Ahirwar, and Roshan Jaiswal, were involved in a physical altercation due to personal conflicts.	A committee consisting of faculties, Mr Puneet Duggal, Mr Niraj Soni, Mr Ankit Jain, and Mr Shantam Roy, has been formed to investigate an incident. After counselling the student groups, the committee investigated the incident and determined that the conduct was inappropriate. The student groups have submitted apologies and have committed to not repeating such behaviour.

**Institute Discipline Committee**

Sr. No.	Name	Designation	Signature	Sr. No.	Name	Designation	Signature
1	Dr. Keshav Patidar (Principal)	Head of Committee	[Signature]	8	Dr. Dheeraj Rane (HOD/CSE)	Committee Member	[Signature]
2	Dr. Rajkumar Jain (Dean-CSE, IT & AIML)	Committee Member	[Signature]	9	Dr. Sathish Penchala (HOD-IT, AIML)	Committee Member	[Signature]
3	Dr. Dheerendra Vikram Singh (HOD/ME)	Committee Member	[Signature]	10	Mr. Puneet Duggal (CAO-1)	Committee Member	[Signature]
4	Dr. Namrata Kaushal (HOD/ESH)	Committee Member	[Signature]	11	Mr. Abhay Sahasrabudhhe (CAO-2)	Committee Member	[Signature]
5	Dr. Samatha Singh (HOD/CM)	Committee Member	[Signature]	12	Dr. Vivek Mishra (Asso. Prof. ME)	Committee Member	[Signature]
6	Dr. Niraj Soni (HOD/CE)	Committee Member	[Signature]	13	Mr. Gajendra Debey (Registrar)	Committee Member	[Signature]
7	Mr. Ankit Jain (HOD-ECE)	Committee Member	[Signature]	14	Dr. Sukhdev Bambroria (Dean-Physical Education)	Committee Member	[Signature]



4.1 Action against / Apology of Abhishek Mewada - Cake Cutting in the canteen without permission.

To,

The Principle  
Indore Institute of Science and Technology  
Baw - Indore (M.P.)

Sub: An application for apology.

Sir,

I am Abhishek Mewada from AIML Branch 2<sup>nd</sup> Year. I came to enjoy my birthday with faculty but suddenly my college friend meet me in front of canteen. They told me to cut the cake and I cut the cake. I broke the college rules and discipline. And I took my outside friends also in the college but I took ~~from~~ permission from faculty. After the cake cut the parent sir caught my college and outside friends. They took them in office. He sir forgave me for the last time. I will never repeat it again.

Thanking you

Your's student - Abhishek Mewada

Incident on 31/10/22  
Abhishek Mewada 204414

Date - 31/10/22



4.2 Action against / Apology of Shekhar Singh for Miss-behavior case

To,

The Principals  
IIST Indore

So,

My name is Shekhar Kumar Singh (CSE II<sup>nd</sup> semester) found in hostel and caught by hostels warden. I have used bad words on hostel warden, and I am extremely sorry for what I have done from tomorrow (7-6-2023) I will attend all classes and SI on regular basis. If I am absent and found in hostel at college things you can take any action on me.

*Shekhar*

Shekhar Singh  
cell: 98201159  
CSE II<sup>nd</sup>





**4.3 Committee formulation, Complaint and Action against Two groups for Miss-behavior case and fighting.**

IIST/ Feb.-23/DC01

10.02.2023

**NOTICE**

A disciplinary committee has been formed with the following faculty/staff members to investigate the incident of 09<sup>th</sup> Feb., 2023. The committee is required to submit the investigation report on or before 11.02.2023 to the undersigned.

Mr. Puneet Duggal (CAO-I)

Mr. Niraj Soni (HOD-CE)

Mr. Ankit Jain (HOD-EC)

Mr. Shantanu Roy (Asst. Prof.-ME)

*Handwritten notes:*  
10/2/23  
10/2/23  
10/2/23

*Handwritten signature*  
Dr. Keshav Patidar  
Principal



To Principle

IIST INDORE

Sub:- Fighting with Seniors

Sir

I really apologise for fighting with seniors but on the other hand Sir they were drunk and use abusive language in front of us. And even they started scuff with us. That time I started fighting with them. I am really sorry for that. And promise that this will not happen again but specially the seniors named Kaling Solanki was drunk. I just came out by giving my external exam & this will happen.

Yours sincerely

Subham Pandey

Subham

6265307547



शेरा में,

प्रधान अध्यापक जी,  
आई - आई - एस - टी कॉलेज,  
राऊ (इन्दौर)

महोदय,

स्वामिन्स निवेदन है कि हमारे छात्रों से  
गलती हुई है कि दोस्तों - दोस्तों के साथ  
ज्यादा अपने मन के कारण गुस्सा न गुस्सा  
दूसरों के मंदिर पर गुस्सा को बीच में  
ले लेते हैं, आगे से हम रक्त वर्ण पर हमारे  
देवी / गुस्सा नर इतने साफ नर /

रिपवाफ

All things  
are inferior  
about the fight.

प्रति  
शेरा  
Dr. J. K. Singh  
9107134657





# INDORE INSTITUTE OF SCIENCE & TECHNOLOGY

Approved by AICTE, New Delhi, Affiliated to RGPV, Bhopal, Recognized by UGC under Section 2(f)

दिनांक

स्थान

विषय

प्रमाणित की जायेगी कि इस प्रमाणपत्र के माध्यम से प्रमाणित किया गया है कि उक्त छात्र/छात्रा ने उक्त विषय में उच्चतम अंक प्राप्त किए हैं।

प्रमाणित  
दिनांक 15/08/23  
स्थान  
Dr. A.  
Principal  
9516358633





~~To,~~  
 The Principal,  
 Indore Institute Science and Technology.

विषय: ~~संशोधन~~ में ~~गौरव~~ पत्रिका में ~~प्रकाशित~~ - का प्रकाश ।

श्रीमान्:

3 year student ~~का~~ ~~प्रति~~ ~~2~~ ~~2~~ year student ~~का~~  
 यह भी कि ~~इस~~ ~~कैला~~ ~~गौरव~~ में ~~प्रकाशित~~ ~~का~~  
 जो ~~के~~ ~~अर्थ~~ ~~सुझा~~ ~~करी~~ ~~प्रकाश~~ ~~करने~~ ~~के~~  
 लिए ~~आप~~ ~~को~~ ~~सुझा~~ ~~दिगा~~ ~~है~~ ~~कि~~ ~~प्रकाश~~ ~~करने~~ ~~के~~  
 लिए ~~आप~~ ~~को~~ ~~सुझा~~ ~~दिगा~~ ~~है~~ ~~कि~~ ~~प्रकाश~~ ~~करने~~ ~~के~~  
 लिए ~~आप~~ ~~को~~ ~~सुझा~~ ~~दिगा~~ ~~है~~ ~~कि~~ ~~प्रकाश~~ ~~करने~~ ~~के~~  
 लिए ~~आप~~ ~~को~~ ~~सुझा~~ ~~दिगा~~ ~~है~~ ~~कि~~ ~~प्रकाश~~ ~~करने~~ ~~के~~

प्रोफेसर  
 प्रमुख

9170019995  
 (Cell No. - 9170019995)



प्रोफेसर  
प्रधानमंत्री सहायता  
आर्य, आर्य, आर्य के इन्दौर

विषय :- आर्य विद्वानों के सम्बन्ध में आर्य विद्वानों के सम्बन्ध में  
साक्ष्य

मैं आर्य विद्वानों के सम्बन्ध में आर्य विद्वानों के सम्बन्ध में  
आर्य विद्वानों के सम्बन्ध में आर्य विद्वानों के सम्बन्ध में  
आर्य विद्वानों के सम्बन्ध में आर्य विद्वानों के सम्बन्ध में  
आर्य विद्वानों के सम्बन्ध में आर्य विद्वानों के सम्बन्ध में  
आर्य विद्वानों के सम्बन्ध में आर्य विद्वानों के सम्बन्ध में  
आर्य विद्वानों के सम्बन्ध में आर्य विद्वानों के सम्बन्ध में  
आर्य विद्वानों के सम्बन्ध में आर्य विद्वानों के सम्बन्ध में

आर्य विद्वानों के सम्बन्ध में  
आर्य विद्वानों के सम्बन्ध में

आर्य विद्वानों के सम्बन्ध में  
आर्य विद्वानों के सम्बन्ध में

फोन - 0532-350350  
- 0532-5332



सेना में

श्रीमान श्रीमान श्रीमान  
IIST Indore

Subject में

विषय - ~~...~~ में ~~...~~ सम्बन्धित ।

प्रति,

मैं आपका आभार व्यक्त करता हूँ कि आपके सहयोग के बिना यह कार्य नहीं होता। मैंने इस कार्य में कोई समस्या नहीं है। आपका यह उत्तर जो मैंने प्राप्त किया था, उसमें मैंने कुछ सुझाव दिए हैं जो इस विषय में मदद कर सकते हैं। मैंने आपकी फ़ैल्टी में से एक व्यक्ति को भी इस कार्य में शामिल करने के लिए कहा है।

आपका आभारपूर्ण साथी  
श्रीमान श्रीमान

आभारपूर्ण साथी

दिनांक  
10/12/2020

82185 21017

~~XXXXXXXXXX~~

~~XXXXXXXXXX~~ 99 2211222 Mr. Manoj Ahirwar





श्रीमान्,

श्रीमान् प्रचारक अधिकारी  
आई आई एस टी इन्दौर  
इन्दौर (मध्य प्रदेश)

प्रियार - श्रीमान् प्रचारक अधिकारी,

मेरा नाम कुन्दीप मोहंती है मैं एक  
इच्छा पूर्ण लड़का हूँ। मैंने देखा अपनी न्याय  
है रहा है। जो मे लपाना गया तो मुझे पूरी  
भारत जो से दूर हो गया। अब न्याय से मेरा  
कोई डर नहीं है।

सम्बन्ध

दिनांक -

09/02/23

आपका आभारार्थी

नाम - कुन्दीप मोहंती

9754436046

963016071



To  
The principal,  
Indore Institute of science  
Rau, (Indore).

Sub:- Matter of children's, we are  
unable to come at college.

Sir/Madam,

We are really, sorry  
to come at office. we are  
out of station. you only  
guide the wards that  
not to fight of abuse.  
we will come to meet you  
sir after some time.

Thanking you.

Mother

10/2/23



सहाय

प्रशासकीय अधिकारी

प्रमाणित किताबें प्राप्त कीं जिनकी प्रतियाँ भेजी जाती हैं।

सहाय, कृपया नीचे दी गई किताबों की प्रतियाँ भेजी जा सकें।  
 1. कृषि विज्ञान विभाग, कृषि विभाग, कृषि विभाग, कृषि विभाग, कृषि विभाग  
 2. कृषि विभाग, कृषि विभाग, कृषि विभाग, कृषि विभाग, कृषि विभाग

प्रशासकीय  
 कक्षा संख्या  
 35/163/2023

प्रमाणित

Relative of Hitech Vms

He  
 10/2/23

